

**Minutes of the Regular Meeting of the Town Board of the Town of Kirkland, held at the Town of Kirkland Municipal Building, 3699 State Route 12-B, Clinton, Oneida County, New York on August 11, 2025, at 5:00 p.m.**

Present:

Supervisor Robert J. Meelan

Councilman Garry F. Colarusso

Councilwoman Donna E. Yando

Councilwoman Melanie L. O’Neil

Attorney Anthony Hallak

Absent:

Councilman Richard J. Maxam

Supervisor Meelan called the regular meeting to order at 5:00 p.m. and asked those present to stand for the Pledge of Allegiance.

Supervisor Meelan recognized the public in attendance and asked if there was anyone who wished to address the Board. George Graziadei addressed the Board asking if a speed reduction can be submitted to reduce the speed on College Hill Road from 7050 College Hill to the Town Line, he would like to see it reduced from 55 mph to 40 or 45 mph. Mr. Graziadei was asked to submit his request in writing.

**RESOLUTION #61**

Upon motion by Councilman Colarusso, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board approve moving forward with the submittal of the speed reduction on College Hill Road after it has been reviewed and approved by Attorney Hallak.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Absent
Councilwoman Melanie L. O’Neil	Aye

Janis Atkinson addressed the Board stating now that the construction is done the cars are flying down Meadow St. over the 30 mph speed limit, Officer Occhipinti said they will address it. She also said it was her understanding that they are taking out the culvert between her house and Dickinson’s. The Supervisor said that is NYS, NYS said the Town put it in and they are working with the Supervisor and Jon Scott, Supervisor Meelan said they are not working with him, she will have to ask Jon Scott or NYS.

Scott Dillenbeck addressed the Board regarding the Town property he had requested purchasing in the turn around area. Attorney Hallak said that it’s not as easy as it sounds, there are utility easements and turning requirements for fire apparatus.

**RESOLUTION #62**

Upon motion by Councilwoman O’Neil, seconded by Councilman Colarusso, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board approve the minutes of June 23, 2025 as printed.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Abstain
Councilman Richard J. Maxam	Absent
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #63**

Upon motion by Councilwoman O’Neil, seconded by Councilwoman Yando, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board approve the minutes of July 14, 2025 as printed.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Abstain
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Absent
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #64**

Upon motion by Councilman Colarusso, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board accept the introduction of Proposed LL#1 of 2025 to Override the Tax Levy Limit.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Absent
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #65**

Upon motion by Councilman Colarusso, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board set the Public Hearing for the Proposed LL#1 of 2025 to Override the Tax Levy Limit to be held at the September 8<sup>th</sup> Meeting.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Absent
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #66**

Upon motion by Councilman Colarusso, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board approve the amendment to the Standard Work Day and Reporting Resolution for Elected and Appointed Officials.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Absent
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #67**

Upon motion by Councilwoman Yando, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board reappoint Nina Wallace as Assessor with a 6 year term to expire September 30, 2031.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Absent
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #68**

Upon motion by Councilman Colarusso, seconded by Councilwoman Yando, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board reappoint Edward Labayewski to the Board of Assessment Review with a 5 year term to expire September 30, 2030.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Absent
Councilwoman Melanie L. O’Neil	Aye

GENERAL ORDER

Attorney Anthony Hallak – Regarding the Narracci Route 5 demolition issue, he spoke with council today on that and procedurally thought all was worked out until it was discovered the elevation is not just in the flood plain, it is in the flood way. At the hearing there was not a finding of facts so the homeowner will need to come to the August 25<sup>th</sup> meeting  
Town Clerk Donna Maxam – No report  
Highway Supt. Jon Scott – Absent, Councilman Colarusso – still cleaning debris  
Police Dept. - Administrative Officer Occhipinti – Have received a couple of resumes  
Building and Grounds Liaison Councilwoman Yando – No report  
Recreation Liaison Councilwoman O’Neil – A letter was received from Senator Griffo recognizing the 75<sup>th</sup> Anniversary of the Clinton Arena  
Seniors Liaison Councilwoman Yando – No report  
Sewer Liaison Councilman Maxam – Absent  
SWOCO Liaison Councilman Maxam – Absent

The monthly Safety Inspectors’ Reports and Animal Control Officer’s Reports were reviewed by the Town Board Members.

**CORRESPONDENCE:**

The Town has signed up for the EV chargers at the Clinton Arena and has to go through the process again. The incentive program could take 1-2 months to hear back and after that within 1-2 weeks they should be put up. The incentive estimate is \$10,800 and the max for the Town portion will be \$8,000, the funds have already been set aside.

**RESOLUTION #69**

Upon motion by Councilwoman Yando, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

**RESOLVED,** that the Kirkland Town Board review and approve the bills as audited. The totals were:

<b>A -</b>	108,918.87
<b>B -</b>	67,288.91
<b>DA -</b>	38,951.82
<b>DB-</b>	27,754.01
<b>SS1 -</b>	20,569.80
<b>SS2-</b>	618.46
<b>SS4-</b>	496.95
<b>Cap Fund H –</b>	13,179.83
<b>SL1</b>	684.11
<b>SL2</b>	234.55
<b>SL3</b>	130.01
<b>SL4</b>	736.32

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Absent
Councilwoman Melanie L. O’Neil	Aye

There being no further business to come before the Town Board, upon motion by Councilwoman O’Neil, seconded by Councilwoman Yando, the meeting was adjourned at 5:17 p.m.

Donna B. Maxam, Town Clerk