

Minutes of the Regular Meeting of the Town Board of the Town of Kirkland, held at the Town of Kirkland Municipal Building, 3699 State Route 12-B, Clinton, Oneida County, New York on May 12, 2025, at 5:00 p.m.

Present:

Supervisor Robert J. Meelan

Councilman Garry F. Colarusso

Councilwoman Donna E. Yando

Councilman Richard J. Maxam

Councilwoman Melanie L. O’Neil

Attorney Anthony Hallak

Supervisor Meelan called the regular meeting to order at 5:00 p.m. and asked those present to stand for the Pledge of Allegiance.

Supervisor Meelan recognized the public in attendance and asked if there was anyone who would like to address the Board. There was no one present who wished to address the Board.

RESOLUTION #36

Upon motion by Councilwoman O’Neil, seconded by Councilman Maxam, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board approve the minutes of April 28, 2025 as printed.

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Abstain
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

RESOLUTION #37

Upon motion by Councilman Colarusso, seconded by Councilman Maxam, the following resolution was ADOPTED:

Resolved that Robert J. Meelan will be the Responsible Local Official (RLO) for EBO (Equal Business Opportunities) access and administration for the subject project: 2650.70 – 2023 TAP: Kirkland Trails, Phase II, Town of Kirkland, Oneida County.

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

CODES Enforcement Officer Report – 4375 Saunders Rd.

Codes Enforcement Officer Robert Harris read the steps that have been taken to this point and has deemed this an emergency situation.

RESOLUTION #38

Upon motion by Councilman Colarusso, seconded by Councilwoman Yando, the following resolution was ADOPTED:

TOWN OF KIRKLAND

COUNTY OF ONEIDA, STATE OF NEW YORK

RESOLUTION NO: 38

Introduced by: Councilperson Maxam

Seconded by: Councilperson Yando

RE: 4375 Saunders Road, Clinton, New York 13323

Demolition of Unsafe Building

WHEREAS, William Rodriguez and Ana Rodriguez are the owners of the premises situated at 4375 Saunders Road, Clinton, New York, bearing Tax Identification No. 327.000-1-39; and

WHEREAS, the subject property was deemed unsafe; and

WHEREAS, on March 25, 2025, William Rodriguez and Ana Rodriguez as the owners were notified that the subject property was uninhabitable and need be demolished; and

WHEREAS, William Rodriguez and Ana Rodriguez have failed and/or refused to demolish said premises; and

WHEREAS, the Town Board has received the report of the Code Enforcement Officer, Robert Harris, on May 12, 2025 with supporting documentation that the building is unsafe to the general public.

NOW, THEREFORE, IT IS:

RESOLVED, that the Town Board find the subject building at 4375 Sauders Road, Clinton, New York, dangerous, unsafe, incapable of repair and must be demolished and removed, and it is further

RESOLVED, that the Town Board afford the property owner notice pursuant to Subdivision 16, § 40-7 et seq. of the Kirkland Town Code, and it is further

RESOLVED, that in the event property owner shall fail to comply, appear or act, the Town may take such further action as it deems necessary to demolish the structure and any other actions authorized by law, and it is further

RESOLVED, that this Resolution shall take effect immediately.

This Resolution was adopted by the following votes:

Ayes: 5 Nays: 0 Absent: 0

Robert J. Meelan, Town Supervisor

Donna Maxam, Town Clerk

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

RESOLUTION #39

Upon motion by Councilman Maxam, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board approve the issuance of Notice of Unsafe Condition Order and Notice of Hearing.

**TOWN OF KIRKLAND
NOTICE OF UNSAFE CONDITION ORDER
AND NOTICE OF HEARING**

TO: William Rodriguez

Ana Rodriguez

17 Gardner Street

Whitesboro, New York 13492

Description of Premises: 4375 Saunders Road

Clinton, New York 13323

Tax ID No.: 327.003-1-39

See Schedule “A” attached

Statement of Particulars: Residential structure situate on the premises identified at Schedule “A”. The residence, which is a single-story structure with a collapsed roof and is unfit for habitation.

ORDERED: The building is to be bordered, secured, placarded as unsafe, and otherwise made safe and off limits to the public. Arrangements must thereafter be made for the demolition of the structure, removal of debris and restoration of the land.

NOTICE OF HEARING

A hearing has been set for 5:30 PM on June 9, 2025 at the Town of Kirkland Municipal Building located at 3699 Route 12B Clinton, New York 13323 in regard to such unsafe building at which time you will be prepared to outline a plan of safety and demolition.

Removal of such building shall commence within 30 days of the service of this notice and be complete within 60 days unless extended by Order of the Town Board.

In the event of your neglect or refusal to comply with this Order to secure and demolish the building, the Town Board is authorized to provide for demolition and removal of the structure.

All expenses of demolition are subject to being assessed upon the land on which the structure is located. The Town may also maintain a special proceeding against you to collect the costs of demolition, including legal expenses.

TOWN OF KIRKLAND

By:

Robert J. Meelan, Supervisor

CODES Enforcement Officer Report – 7614 State Route 5

Codes Enforcement Officer Robert Harris read the steps that have been taken to this point and has deemed this an emergency situation on buildings 1 and 2, building 3 can be fixed, possible demo of all 3.

RESOLUTION #40

Upon motion by Councilwoman Yando, seconded by Councilman Colarusso, the following resolution was ADOPTED:

TOWN OF KIRKLAND

COUNTY OF ONEIDA, STATE OF NEW YORK

RESOLUTION NO: 40

Introduced by: Councilperson Yando

Seconded by: Councilperson Colarusso

RE: 7614 State Route 5, Clinton, New York 13323

Demolition of Unsafe Buildings

WHEREAS, Linda Narracci and Abdeltif Saboula are the owners of the premises situated at 7614 State Route 5, Clinton, New York, bearing Tax Identification No. 327.003-2-23; and

WHEREAS, the subject property is in a state of serious disrepair and has been condemned; and

WHEREAS, on April 1, 2025, Linda Narracci and Abdeltif Saboula as the owners were notified that the subject property had been condemned and need be demolished; and

WHEREAS, Linda Narracci and Abdeltif Saboula have failed and/or refused to demolish said premises or provide a written action plan; and

WHEREAS, the Town Board has received the report of the Code Enforcement Officer, Robert Harris, dated as of May 12, 2025 with supporting documentation that the buildings are unsafe to the general public.

NOW, THEREFORE, IT IS:

RESOLVED, that the Town Board find the subject building at 7614 State Route 5, Clinton, New York, dangerous, unsafe, incapable of repair and must be demolished and removed, and it is further

RESOLVED, that the Town Board afford the property owner notice pursuant to Subdivision 16, § 40-7 et seq. of the Kirkland Town Code, and it is further

RESOLVED, that in the event property owners shall fail to comply, appear or act, the Town may take such further action as it deems necessary including the demolition of one or more of the structures and any other actions authorized by law, and it is further

RESOLVED, that this Resolution shall take effect immediately.

This Resolution was adopted by the following votes:

Ayes: 5 Nays: 0 Absent: 0

Robert J. Meelan, Town Supervisor

Donna Maxam, Town Clerk

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

RESOLUTION #41

Upon motion by Councilwoman O’Neil, seconded by Councilwoman Yando, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board approve the issuance of Notice of Unsafe Condition Order and Notice of Hearing.

**TOWN OF KIRKLAND
NOTICE OF UNSAFE CONDITION ORDER
AND NOTICE OF HEARING**

TO: Linda Narracci & Abdeltif Saboula
7614 State Route 5
Clinton, New York 13323

Description of Premises: 7614 State Route 5
Clinton, New York 13323
Tax ID No.: 327.003-2-23
See Schedule “A” attached

Statement of Particulars: Residential structure situate on the premises identified at Schedule “A”. The residence, which is a single-story structure with a collapsed roof and is unfit for habitation.

ORDERED: The building is to be bordered, secured, placarded as unsafe, and otherwise made safe and off limits to the public. Arrangements must thereafter be made for the demolition of the structure, removal of debris and restoration of the land.

NOTICE OF HEARING

A hearing has been set for 5:30 PM on June 9, 2025 at the Town of Kirkland Municipal Building located at 3699 Route 12B Clinton, New York 13323 in regard to such unsafe building at which time you will be prepared to outline a plan of safety and demolition.

Removal of such building shall commence within 30 days of the service of this notice and be complete within 60 days unless extended by Order of the Town Board.

In the event of your neglect or refusal to comply with this Order to secure and demolish the building, the Town Board is authorized to provide for demolition and removal of the structure.

All expenses of demolition are subject to being assessed upon the land on which the structure is located. The Town may also maintain a special proceeding against you to collect the costs of demolition, including legal expenses.

TOWN OF KIRKLAND
By:

Robert J. Meelan, Supervisor

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

GENERAL ORDER

Attorney Anthony Hallak – No report
Town Clerk Donna Maxam – No report
Highway Supt. Jon Scott – Absent. Councilman Colarusso – No report
Police Dept. - Administrative Officer Occhipinti – Absent
Building and Grounds Liaison Councilwoman Yando – No report
Recreation Liaison Councilwoman O’Neil – Patti reported Park is open, have been painting in the Arena during the rain, tennis/pickle ball courts installed today
Seniors Liaison Councilwoman Yando – No report
Sewer Liaison Councilman Maxam – Spring clean up, sewer back up on White St. with all the rain
SWOCO Liaison Councilman Maxam – 4th of July picnic to be held on site

The monthly Safety Inspectors’ Reports and Animal Control Officer’s Reports were reviewed by the Town Board Members.

DISCUSSION

4th of July Fireworks – Supervisor Meelan said that they would like to hold the display at the Town Park, there would also be no loud shots taking into consideration the neighboring animals, will check with the local farmers. Patti said that she has had calls from food truck vendors that are interested in participating, Supervisor Meelan said he would like to offer to local organizations first. The reason for the move this year is because of the ongoing construction at the school and surrounding area.

Ted Stublely addressed the Board, he stated that he has 3 sons and has been a t ball coach for 2 years and probably a few more to come! T ball would like to use fields at the Town Park and said that it needs love, he will ask for volunteers to help clean up and get the fields ready, Patti asked that they be notified when they will be there. Before anything can be done the Town has to have a Certificate of Insurance on file for Little League.

AUDIT BILLS

RESOLUTION #42

Upon motion by Councilman Colarusso, seconded by Councilwoman Yando, the following resolution was ADOPTED:

RESOLVED, that the Kirkland Town Board review and approve the bills as audited: The totals were:

A - 25,804.28

B - 6,005.69

DA - 3,087.06

DB- 21,019.24

Cap Fund H – 1,700.00

SS1 - 2,368.56

SS2 - 658.46

SS4 - 496.95

Roll Call Vote:

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

There being no further business to come before the Town Board, upon motion by Councilman Maxam, seconded by Councilwoman O’Neil, the meeting was adjourned at 5:31 p.m.

Donna B. Maxam, Town Clerk