

**Minutes of the Regular Meeting of the Town Board of the Town of Kirkland, held at the Town of Kirkland Municipal Building, 3699 State Route 12-B, Clinton, Oneida County, New York on April 14, 2025, at 5:00 p.m.**

Present:

Supervisor Robert J. Meelan

Councilman Garry F. Colarusso

Councilwoman Donna E. Yando

Councilman Richard J. Maxam

Councilwoman Melanie L. O’Neil

Attorney Anthony Hallak

Supervisor Meelan called the regular meeting to order at 5:00 p.m. and asked those present to stand for the Pledge of Allegiance.

Supervisor Meelan recognized the public in attendance and asked if there was anyone who would like to address the Board. Sharleen Machold, Director of the Senior Center, said that the Annual Banquet is being held April 15<sup>th</sup> at the Skenandoa Club and Steve Grimm is playing music and the Westmoreland Teachers Association is providing the door prizes. May 7<sup>th</sup> from 9-3:30 there will be an AARP Defensive Driving Course and May 17<sup>th</sup> there will be lunch and a play at Theodore’s in Canastota. Mike Debraggio said the 1<sup>st</sup> round applications for the \$600,000 small projects fund are due May 12 and then the selections will be made for the 2<sup>nd</sup> round, a full application will then be due June 13<sup>th</sup>. April 28<sup>th</sup> there will be a public meeting at the KAC from 6-7:30 pm. All applicants must be within the DRI Zone.

**RESOLUTION #27**

Upon motion by Councilwoman O’Neil, seconded by Councilwoman Yando, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board approve the minutes of March 24, 2025 as printed.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Abstain
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #28**

Upon motion by Councilman Colarusso, seconded by Councilman Maxam, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board approve the 2025 Town of Kirkland Green Waste Facility Contractor Dumping Agreement.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #29**

Upon motion by Councilman Colarusso, seconded by Councilwoman Yando, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board authorize the auction of KPD Car #567 on Auctions International with an accepted bid amount of no less than \$12,000.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #30**

Upon motion by Councilwoman O’Neil, seconded by Councilman Maxam, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board approve the amendment of Resolution #108 dated November 13, 2024 for Breanna Young’s paid maternity leave to be extended from 4 weeks to 6 weeks effective when her baby is born.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

### **RESOLUTION #31**

Upon motion by Councilwoman O’Neil, seconded by Councilwoman Yando, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board approve the 2025-2026 Agreement to Provide Emergency Medical Treatment for Dogs and Cats.

#### **Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

### GENERAL ORDER

Attorney Anthony Hallak – Nothing major happening!  
Town Clerk Donna Maxam – No report  
Highway Supt. Jon Scott – Absent. Councilman Colarusso said the new grabber truck was received.  
Police Dept. - Administrative Officer Occhipinti – Absent  
Building and Grounds Liaison Councilwoman Yando – No report  
Recreation Liaison Councilwoman O’Neil – No report. Patti Maxam said Ice Show went well and ice came off today and was hauled away.  
Seniors Liaison Councilwoman Yando – Sharleen covered it!  
Sewer Liaison Councilman Maxam – No report  
SWOCO Liaison Councilman Maxam – Getting new mower and old will go up for auction

The monthly Safety Inspectors’ Reports and Animal Control Officer’s Reports were reviewed by the Town Board Members.

### DISCUSSION

4<sup>th</sup> of July Parade

Supervisor Meelan said that the responsibility of the 4<sup>th</sup> of July Parade is usually Bree’s and she will be out on maternity leave. He has a list of what needs to be done if any of the Board members would like to take it on. He also said that with the shape of the roads, is it even safe for the parade participants or should the parade route be reversed, should the event in the park be turned over to the Village, will the fireworks even be affordable with the 125% tariff, also the 4<sup>th</sup> is on a Friday and will people be away since it’s a long weekend, all questions to be taken into consideration for this year’s event.

AUDIT BILLS

**RESOLUTION #32**

Upon motion by Councilman Colarusso, seconded by Councilman Maxam, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board review and approve the bills as audited: The totals were:

**A -**        33,489.96

**B -**        9,383.54

**DA -**       32,201.22

**Cap Fund H –** 1,318.08

**SS1 -**       2,363.63

**SS2 -**       538.46

**SS4 -**       496.95

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

There being no further business to come before the Town Board, upon motion by Councilman Maxam, seconded by Councilwoman Yando, the meeting was adjourned at 5:24 p.m.

Donna B. Maxam, Town Clerk