

**Minutes of the Regular Meeting of the Town Board of the Town of Kirkland, held at the Town of Kirkland Municipal Building, 3699 State Route 12-B, Clinton, Oneida County, New York on March 10, 2025, at 5:00 p.m.**

Present:

Councilman Garry F. Colarusso

Councilwoman Donna E. Yando

Councilman Richard J. Maxam

Councilwoman Melanie L. O’Neil

Absent:

Supervisor Robert J. Meelan

Attorney Anthony Hallak

Deputy Supervisor Colarusso called the regular meeting to order at 5:00 p.m. and asked those present to stand for the Pledge of Allegiance.

Deputy Supervisor Colarusso recognized the public in attendance. Sharleen Machold, Director of the Senior Center told the Board that Tuesday the Seniors will have Ruebens in honor of St. Patrick’s Day, March there will be an Annual Banquet and in April they will attend lunch and a play at Theodore’s. Chip Bassett told the Board that there will be a Kick Off for the TAP Grant on March 19<sup>th</sup> at 1pm with members of DOT, the Engineering Company, Town of Kirkland and Kirkland Trails representatives all attending. Mike Debraggio wanted to thank the Town for their support and said that LaBella Associates will be managing the smaller projects and there will be a kick off with LaBella on March 20<sup>th</sup> at 9am at Lombard Hall.

**RESOLUTION #16**

Upon motion by Councilman Maxam, seconded by Councilwoman Yando, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board approve the minutes of February 24, 2025 as printed.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Absent
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #17**

Upon motion by Councilwoman O’Neil, seconded by Councilwoman Yando, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board approve the use of roads for the 2025 Ride for Missing Children to be held Friday, June 6<sup>th</sup>.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Absent
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #18**

Upon motion by Councilwoman O’Neil, seconded by Councilman Maxam, the following resolution was ADOPTED:

**RESOLVED**, that the Budget Director is hereby authorized to make the following Budget Amendment:

INCREASE: Transfer to Capital from B9901.9	150,000
INCREASE: Appropriated Fund B599	150,000
REASON: To Appropriate Funds for Salt Barn Project H1624.2	

Resolved that this Resolution will take effect immediately.

This resolution was adopted by the following votes:

Ayes: 4      Nays: 0      Absent: 1

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Absent
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #19**

Upon motion by Councilwoman Yando, seconded by Councilman Maxam, the following resolution was ADOPTED:

TOWN OF KIRKLAND

RESOLUTION NO: 19

Resolved: That the Budget Director is hereby authorized to make the following budget

Amendment:

INCREASE:	DB 5130.2	\$225,000
INCREASE:	Appropriated Fund DB 599	\$225,000

REASON: To Appropriate Funds From Fund Balance in DB. Unappropriated at Close of 12-31-2024 was \$420,853.

Resolved that this Resolution will take effect immediately.

This resolution was adopted by the following votes:

Ayes: 4      Nays: 0      Absent: 1

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Absent
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

GENERAL ORDER

Attorney Anthony Hallak – Absent  
Town Clerk Donna Maxam – No report  
Highway Supt. Jon Scott – Absent  
Police Dept. - Administrative Officer Occhipinti – Absent  
Building and Grounds Liaison Councilwoman Yando – No report  
Recreation Liaison Councilwoman O’Neil – Ice Show will be held March 28, 29 and 30  
Seniors Liaison Councilwoman Yando – No report  
Sewer Liaison Councilman Maxam – No report  
SWOCO Liaison Councilman Maxam – meeting to be held on Thursday

The monthly Safety Inspectors' Reports and Animal Control Officer's Reports were reviewed by the Town Board Members.

CORRESPONDENCE

A resident of Meadow Street was unable to attend the meeting regarding the work on Rt 12B, she is near where there will possibly be a crosswalk and asked how she could find out, Deputy Supervisor Colarusso told her to contact Heather Tehan, the Public Information Officer for DOT.

Deputy Supervisor Colarusso read a letter from Judy Trimboli, Hamilton College Safety Officer praising Administrative Officer Shawn Occhipinti. During the recent mall shooting event he kept her up to date as to the happenings as they had students there and on the jitney preparing to arrive at the mall.

AUDIT BILLS

**RESOLUTION #20**

Upon motion by Councilman Maxam, seconded by Councilwoman O'Neil, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board review and approve the bills as audited: The totals were:

- A -** 21,213.03
- B -** 7,658.14
- DA -** 34,993.38
- SL1-** 779.50
- SL2 -** 267.12
- SL3-** 147.56
- SL4 -** 922.24
- SS1 -** 2,652.24
- SS2 -** 458.46
- SS4 -** 496.95

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Absent
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O'Neil	Aye

There being no further business to come before the Town Board, upon motion by Councilwoman O'Neil, seconded by Councilwoman Yando, the meeting was adjourned at 5:16 p.m.

Donna B. Maxam, Town Clerk