

**Minutes of the Regular Meeting of the Town Board of the Town of Kirkland, held at the Town of Kirkland Municipal Building, 3699 State Route 12-B, Clinton, Oneida County, New York on June 26, 2024, at 5:00 p.m.**

Present:

Supervisor Robert J. Meelan

Councilman Garry F. Colarusso

Councilman Richard J. Maxam

Councilwoman Melanie L. O’Neil

Absent:

Councilwoman Donna E. Yando

Supervisor Meelan called the regular meeting to order at 5:00 p.m. and asked those present to stand for the Pledge of Allegiance.

**RESOLUTION #55**

Upon motion by Councilman Colarusso, seconded by Councilman Maxam, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board approve the minutes of June 10, 2024 with the correction of Dan Latham to Dan Lapan, (name spelled incorrectly).

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Absent
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**RESOLUTION #56**

Upon motion by Councilman Maxam, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

RESOLVED, that the Budget Director is hereby authorized to make the following

Amendments:

INCREASE Account DA 9901.9 Transfer to Capital \$100,000

INCREASE: Account DA 599 Undesignated Fund Balance \$100,000

INCREASE Account H 1624.2 Salt Barn Improvements \$100,000

INCREASE Account H 5038 IFT Salt Barn Improvements \$100,000

These amendments are in support of CFA Grant Application # 139182.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Absent
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O'Neil	Aye

**RESOLUTION #57**

Upon motion by Councilman Colarusso, seconded by Councilman Maxam, the following resolution was ADOPTED:

WHEREAS, The Town of Kirkland will be applying for Funding for the Improvements to the Highway Salt Barn, CFA Grant Application #139182;

**RESOLVED**, that the Kirkland Town Board hereby authorizes Budget Director Tony Arcuri to sign any and all documents in regard to the above mentioned application on behalf of the Town of Kirkland, NY.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Absent
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O'Neil	Aye

## **RESOLUTION #58**

Upon motion by Councilman Colarusso, seconded by Councilman Maxam, the following resolution was ADOPTED:

The Town of Kirkland Town Board having met in regular session at the offices of the Town Board at 3699 State Route 12B, Clinton, New York 13323 on the 26<sup>th</sup> day of June, 2024, at 5:00 p.m. local time.

The meeting was called to order by Supervisor Robert J. Meelan and, upon the roll being called, the following were:

PRESENT: Robert J. Meelan, Garry Colarusso, Richard Maxam,  
Melanie O'Neil

ABSENT: Donna Yando

ALSO PRESENT: Donna Maxam

Councilman Colarusso presented the following "Resolution" which was seconded by Councilman Maxam:

### **RESOLUTION OF THE TOWN OF KIRKLAND TOWN BOARD ISSUING A "TYPE II DETERMINATION" PURSUANT TO THE STATE ENVIRONMENTAL QUALITY REVIEW ACT ("SEQRA").**

**WHEREAS**, the Town of Kirkland Town Board, (hereafter the "Board") has prepared an application for financial assistance to replace the roof on the Highway Department Salt Barn (the "Project"); and

**WHEREAS**, pursuant to the State Environmental Quality Review Act (hereinafter "SEQRA"), the Board has reviewed the action under 6 NYCRR §617.5; and

**WHEREAS**, the Board has reviewed the matter and considered whether action need be taken with respect to the Project in accordance with SEQRA regulations at 6 NYCRR §617.5.

#### **NOW THEREFORE, BE IT:**

**RESOLVED** by members of the Kirkland Town Board as follows:

Section 1. That based upon a thorough examination of the criteria contained in 6 NYCRR §617.5, and based further upon the Board's knowledge of the Project, the Board has deemed appropriate, the Board makes the following findings and determinations with respect to the Project pursuant to SEQRA:

(a) The Project consists of the components described above in the first WHEREAS clause of this resolution;

(b) The Project constitutes a “Type II Action” (as said quoted term is defined in the SEQRA); and

(c) No further SEQRA review is required.

Section 2. The question of the adoption of the foregoing Resolution and Determination was duly put to vote on a roll call, which resulted as follows:

NAME

Robert J. Meelan	Aye
Garry Colarusso	Aye
Donna Yando	Absent
Richard Maxam	Aye
Melanie O’Neil	Aye

Section 4. This resolution shall take effect immediately.

**RESOLUTION #59**

Upon motion by Councilwoman O’Neil, seconded by Councilman Maxam, the following resolution was ADOPTED:

RESOLVED, that the Budget Director is hereby authorized to make the following Budget Amendment to the 2024 Budget to Purchase and Install a Pickleball Court at the Kirkland Town Park:

INCREASE Approp: Account	H 7620.2 Pickleball Court	\$35,000
INCREASE: Est. Rev. Account	H5037 Transfer from B	\$35,000

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Absent
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

**DISCUSSION:**

The Board received a letter from Patti Maxam stating she is starting to work on the contracts for the Arena pricing for the Fall. The Board has reviewed and has told Patti to proceed.

**CORRESPONDENCE:**

Mike DeBraggio asked the Board for their approval for the use of the Town logo on table coverings that CKIC would like to purchase for events. The Board has no issues with CKIC using the Town logo.

Supervisor Meelan attended a Virtual Information Session regarding Mohawk Valley Pro-Housing Communities Program. The Town will have to be a member of the Pro-Housing Community and then developers will have access to the funds available through the program. He asked the Board to read over the information and if they have any questions to please contact him.

Chip Bassett addressed the Board, he first stated that he had attended the May 29<sup>th</sup> meeting regarding the DRI Sidewalks, he thanked the Board for the way it was handled and that all were given ample time to speak. He then stated that Kirkland Trails was awarded 1.5 million dollars to do work on the Trail north of the Village. The whole project cost is 1.9 million with 20% or \$375,000 local share, this will be covered by the Kirkland Trails. Jim Bramley will be overseeing the project. The Town will assume the easements. The Trails committee is hoping to have the contracts signed by the end of this year, completion of the project will probably not be until the end of 2026. The Town will help maintain by cutting back the brush on the sides of the Trails twice a year and once a month in the summer they will mow the shoulders of the Trail. The Trails has also received the \$42,000 from the County.

Councilwoman O’Neil mentioned the Bloodmobile that will be held July 31 from 1-6pm at the Kirkland Town Hall to benefit the Clinton Rink Association.

**RESOLUTION #60**

Upon motion by Councilman Colarusso, seconded by Councilwoman O’Neil, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board approve the Catholic Charities Event to be held at the Arena.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Absent
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

AUDIT BILLS

**RESOLUTION #61**

Upon motion by Councilman Maxam, seconded by Councilwoman O'Neil, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board review and approve the bills as audited: The totals were:

**A -** 49,402.16  
**B -** 27,565.05  
**DA -** 49,949.00  
**DB -** 50,200.49  
**SS1 -** 9,655.27  
**SS4 -** 26.15  
**SW9-** 5,000.00

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Absent
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O'Neil	Aye

There being no further business to come before the Town Board, upon motion by Councilwoman O'Neil, seconded by Councilman Maxam, the meeting was adjourned at 5:30 p.m.

Donna B. Maxam, Town Clerk