

**Minutes of the Regular Meeting of the Town Board of the Town of Kirkland, held at the Town of Kirkland Municipal Building, 3699 State Route 12-B, Clinton, Oneida County, New York on April 08, 2024, at 5:00 p.m.**

Present:

Supervisor Robert J. Meelan

Councilman Garry F. Colarusso

Councilwoman Donna E. Yando

Councilman Richard J. Maxam

Councilwoman Melanie L. O’Neil

Attorney Anthony Hallak

Supervisor Meelan called the regular meeting to order at 5:00 p.m. and asked those present to stand for the Pledge of Allegiance.

Supervisor Meelan recognized the public in attendance. There was no one present who wished to address the Board.

**RESOLUTION #24**

Upon motion by Councilwoman Yando, seconded by Councilman Maxam, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board approve the minutes of March 27, 2024 as printed.

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O’Neil	Aye

GENERAL ORDER

Attorney Anthony Hallak – Mr. Arcuri has asked him to look into a Family Leave Policy, he has just started his research and will have something soon. Attorney Hallak also said that an application was going to be received regarding a Cannabis Dispensary. He would like to limit this to an overlay in an existing commercial district. He will outline specific areas and present to the Board.

Town Clerk Donna Maxam – No report  
Highway Supt. Jon Scott – Absent, Councilman Colarusso- No report  
Police Dept. - Administrative Officer Occhipinti – Absent  
Building and Grounds Liaison Councilwoman Yando – No report  
Recreation Liaison Councilwoman O’Neil – There was a good turnout for the Ice Show held on April 5,6 and 7<sup>th</sup>. There is interest in using the Arena for possible Roller Derby and Wrestling. Supervisor Meelan wanted to know what the amount is that the Arena would be rented for these events and that before any contracts are signed they have to come before the Board.  
Seniors Liaison Councilwoman Yando – Seniors doing very well  
Sewer Liaison Councilman Maxam – No report  
SWOCO Liaison Councilman Maxam – Meeting was held, nothing of importance discussed

Attorney Hallak stated that he had received a call from Brendan Marris with Nelson Associates regarding the Hamlin project on State Route 12B. Attorney Hallak has approved the petition to enlarge the overlay. The 1<sup>st</sup> project is 200 feet short in the rear. He also said the Town will take the lead agency and that the SEQR work is not complete yet.

The monthly Safety Inspectors’ Reports and Animal Control Officer’s Reports (No ACO report for March) were reviewed by the Town Board Members.

## **DISSCUSION**

Supervisor Meelan said there will be 2 proposed Districts for the DRI sidewalk project.

District 1: Elm St to Norton Ave, Norton Ave to Kirkland Ave, Kirkland Ave to McBride Ave, McBride Ave to Utica St

District 2: Franklin Ave to Meadow St

Considerations:

A letter will be sent to all Residents whose property falls within a proposed District. To form a District the Town of Kirkland requires at least 80% or more of the residents in the proposed District to approve the District.

The approval of Districts will require the grant of permanent easements over the affected properties to install sidewalks within the District. Temporary easements may also be needed.

Costs that exceed the amount paid by the DRI will be the responsibility of the District and apportioned as required by law amongst landowners. Future maintenance and upkeep costs would be the Districts responsibility and charged annually as a Special District Tax.

Snow removal would be the responsibility of the landowner.

A meeting regarding this project and the proposed Districts is scheduled for Wednesday, May 29<sup>th</sup> at 6pm following the Board Meeting.

Supervisor Meelan received a letter from Town Historian Richard Williams. Mr. Williams is getting ready to retire and would like to introduce Michael Revenaugh as a possible deputy. In 2025 Mr. Williams would become deputy and Mr. Revenaugh would become Historian.

A speed reduction request was received from a Kellogg Street resident. They would like to see a reduction to 45 mph from 55 mph for a stretch of 1,950 feet between Craig Road and Rt. 12. All Board Members in favor of this request being submitted.

AUDIT BILLS

**RESOLUTION #25**

Upon motion by Councilman Colarusso, seconded by Councilwoman O'Neil, the following resolution was ADOPTED:

**RESOLVED**, that the Kirkland Town Board review and approve the bills as audited: The totals were:

- A - 17,501.99
- B - 1,228.80
- DA - 1,706.76
- DB - 448.26
- SS1 - 1,389.05
- SS2 - 609.26
- SS4 - 487.93

**Roll Call Vote:**

<u>NAME</u>	<u>VOTE</u>
Supervisor Robert J. Meelan	Aye
Councilman Garry F. Colarusso	Aye
Councilwoman Donna E. Yando	Aye
Councilman Richard J. Maxam	Aye
Councilwoman Melanie L. O'Neil	Aye

There being no further business to come before the Town Board, upon motion by Councilwoman Yando, seconded by Councilman Colarusso, the meeting was adjourned at 5:24 p.m.

Donna B. Maxam, Town Clerk